



Internship in HR

Would you like to see the inner workings of a global organisation? Join our HR department at SEB Global Services in Vilnius and get a hands-on experience of a variety of HR-related tasks.

Internship at SEB

Your main activities will be related to one of the following HR areas:

- Organisation of trainings;
- Recruitment, database administration and employer branding.

You will get the opportunity to show your strengths and will be challenged to seek new goals, as you will watch and learn from professionals in the given areas and responsibilities:

- Looking for the best ways to develop SEB employees competencies and skills while organising global trainings;
- OR
- Helping with reporting, aiding in administrative part of recruitment process and working with databases.

Please note that minimal time period for an internship is 2 months.

Are we a match?

Your internship at SEB will be a success if your field of studies is related to HR.

You'll feel right at home if you are:

- comfortable with English as a working language (level >B2);
- proficient with numbers and have a good MS Office knowledge (Word, Excel and PowerPoint);
- a proactive team-player with a can-do attitude;
- self-driven, well-organised and easy to communicate with;
- interested in learning to work with different IT systems.

We're looking forward to your application

The internship starts in February 2019. Please send your CV with a short cover message via <https://bit.ly/2SG4AmF> or cv@seb.se