



# Internship in Bank Operations

Would you like to see what it feels to be a part of a global organization? Gain hands-on experience related to bank operations at SEB Global Services in Vilnius.

## Internship at SEB

Your main activities will be related to entering data into banking systems, analysing information, communicating with other SEB group units and banks, and will work together with the team on continuous process improvement. Your daily responsibilities may vary from basic administrative to contributing to automatization process. At all times you will be able to watch and learn from professionals in respective areas.

Please note that minimal time period for an internship is 2 months.

## Are we a match?

Your internship at SEB will be a success if your field of studies is related to the area you want to gain valuable work experience in.

You'll feel right at home if you are:

- comfortable with English as a working language (level >B2);
- proficient with numbers and have a good MS Office knowledge (Word, Excel and PowerPoint);
- a proactive team-player with a can-do attitude;
- self-driven, well-organised and easy to communicate with;
- interested in learning to work with different IT systems.

## We're looking forward to your application

The internship starts in February 2019. Please send your CV with a short cover message via <https://bit.ly/2RWbXXu> or [cv@seb.se](mailto:cv@seb.se)